



PLEASE NOTE THE Upcoming CLEs for 2010!

- May 5 (1:30 – 4:45): The Multiple Impacts of the New Domestic Partnership Act (Senior & Same Sex Couples)
- June 2 (1:30 – 4:45): Depositions & Discovery
- November 3 (1:30 – 4:45): Expert Testimony: Theory & Practice
- December 1 (1:30 – 4:45): Ethics

Tips for Successful Law Firm Management

**Wednesday
April 7, 2010**
 1:30 – 4:45 (after the Bar lunch)
 Northwood Hall
 3240 Northwest Avenue
 Bellingham WA

Topics & Speakers:

Chair: Jennifer Willner

Taking Your Firm's Pulse: A 10-Point Checkup and Recommended Prescription for the Business Side of Your Practice Ann Guinn, G&P Associates, Kent, WA

Ann Quinn is an often-requested and frequent law practice management speaker at WSBA CLEs. Her new book, *Minding Your Own Business*, will be published by the ABA in Spring 2010. Ann will discuss and answer your questions about the business side of managing your law practice. You'll learn (or be reminded about) budgeting, understanding and preparing financial statements, realization rates, billing rates and recovery rates and good timekeeping habits. This is a not to be missed presentation from this very popular law firm consultant!

The Paper-less Office - Carrie Coppinger Carter, Coppinger Carter, PS, will explain how her law firm made the transition to paperless and why you should too.

Use of Technology and Open Source Software - Odin Maxwell, Maxwell & Webb, will discuss the creative ways in which his firm utilizes technology and open source software.

Panel Discussion: Avoiding Malpractice by Keeping Clients Happy - An open discussion led by Doug Robertson, partner, Belcher Swanson Law Firm PLLC and Sallye Quinn, partner, Barron Smith Daugert PLLC.

Pending Approval for 3 CLE Credits

CLE Registration: April 7, 2010: Tips for Successful Law Firm Management

Make checks payable to: WCBA

Name _____ WSBA# _____

e-mail address _____

Phone _____ Fax _____

Return registration form and check to:

W.C.B.A. – CLE Coordinator Ph: 671-6079
c/o LAW Advocates Fax: 671-6082
Post Office Box 937 . Bellingham . WA . 98227

Early Bird Special:

(registration must be received by April 2nd)

- \$ 90.00 (WCBA dues-paying members)
- \$115.00 (non-WCBA members)
- \$ 30.00 (paralegals/Legal Assistants)

After April 2nd

(registration received after April 2nd)

- \$110.00 (WCBA dues-paying members)
- \$135.00 (non-WCBA members)
- \$ 50.00 (paralegals/Legal Assistants)